

OREGON ADULT SOCCER ASSOCIATION

Policies and Procedures



Subject: Referee Reports

Effective Date: September 8, 2014

Date of Last Revision: December 5, 2011

OASA REFEREE REPORT POLICY

1. Within 48 hours of the match, the referee will submit a written report (electronic or otherwise) including all of the relevant information contemplated by the form in the manner described by the hiring league; rosters must be checked prior to each match and reports must include rosters as required by the hiring league.
 - a. If the report contains information involving injury, misconduct, or referee assault or abuse, the referee must also send a copy of the referee report directly to OASA within 48 hours of the event.
2. Referees can use the referee report form provided by OASA or a form created by the hiring league. League created forms must be approved by OASA. Forms are not limited to, but must minimally contain, the following elements:
 - a. Home and away team names
 - b. Final scores
 - c. League/division
 - d. Game date
 - e. Game number
 - f. Referee names (Center, AR 1, AR 2, and 4th Official)
 - g. Description of each serious injury with player name, ID number, team name
 - h. Description of each misconduct with player name, ID number, team name
 - i. Signature of referee and date
 - j. The statement, "In the case of referee assault or abuse, you must call the State Referee Administrator and OASA immediately. Reports involving injury and/or misconduct must also be copied to the OASA immediately. Red cards sent to the OASA office must include a copy of the report."
3. Leagues that collect reports directly are required to inform OASA in writing, including all details, of incidents involving injury, misconduct, or any other relevant or pertinent information within 48 hours of the event. (A copy of the referee report is preferred.)
4. Exceptions are made for sanctioned tournament play where typically a modified form is used and collected by the tournament organizers.
5. Referee reports and rosters received by OASA shall be retained by OASA for a period of three (3) years, unless otherwise directed. *
6. Access to referee reports or other OASA documents will be granted only to representatives of OASA and affiliated leagues as is necessary and directly related to conducting league business. **

*This will amend OASA's current record retention policy which states seven years.

**Adapted from 6/30/92 OASA Board Minutes.