

OREGON ADULT SOCCER ASSOCIATION

Policies and Procedures



Subject: Field Grants

Effective Date: March 10, 2010

Date of Last Revision: None

This policy is intended to cover most requests for OASA grants. If a league wants to apply for a grant that will not meet the requirements of this policy such as those relating to timing or amount, then the league should apply directly to the Board of Directors.

The OASA President will appoint three members to serve as the OASA Field Grant Committee. This committee will be chaired by an Executive Committee member, as appointed by the President.

All grant requests, whether approved or denied, will be retained in the OASA office for two (2) years.

Budgeted Amount

- \$5,000 budgeted annually

Limit per request

- \$1,000

Eligibility

- All affiliated leagues are eligible.
- Teams, clubs, groups, etc. within leagues are not eligible.
- Affiliated leagues may submit requests on behalf of teams, clubs, groups, etc.

Purpose/Considerations for Funding

- The grant must be used for field development (new or existing), including such areas as planning and building, maintenance, irrigation and draining, sod, field equipment such as goals and nets, and lighting.

Application Process

- The applicant must submit a written letter including the following:
 - o League name
 - o Amount requested
 - o Purpose of project
 - o Estimated costs and general timeline
 - o Estimated date of completion
 - o Who the project will benefit overall
 - o How the project will benefit OASA's players
 - o Facility responsible party contact information
- Facility responsible party's consent must be submitted along with the request letter.
- Proof of execution must be presented to the OASA office within six months of award.

- If awarded, the grant will be paid to the facility responsible party and not to the OASA league.
- If the requested grant represents only part of the total cost of the field project, the grant will not be paid until all other needed funds have been committed.

Approval Process

- The Field Grant Committee will review each request. Requests that meet the policy criteria will be further reviewed by the committee who will then rank each request. Those with the highest ranking (not exceed \$5,000 combined) will be presented to the Executive Committee for final approval and award determination.
- Any committee member with a personal interest in a request is expected to recuse himself or herself from determining the outcome of that request.

Grant Cycle

- Grant requests must be submitted between January 1st and June 30th to be considered.
- Grants will be announced by December 1st of the grant request year.